



For Office Use Only

Date Received: _____

Date Approved: _____

Permit Number: _____

Permit Fee: _____

****THIS APPLICATION MUST BE FILLED OUT IN ITS ENTIRETY****
****INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED****

CITY OF HERRIN, ILLINOIS
BUILDING PERMIT APPLICATION

ALL INFORMATION SHALL BE PROVIDED OR PERMIT WILL BE DENIED

1. Address Of Building Location: _____
(You must give an accurate 911 locatable address. If you do not have one, you may obtain one from the 911 Administrative office located on the North End of City Hall. Their phone number is (618)988-6911.)
2. Nearest Cross Street: _____ and _____
3. Legal Description: Subdivision _____ Block _____
Lot _____ Zoning District _____ Lot Size _____
4. Type of Improvement: New Building _____ Addition _____
Repair/Alter _____
5. Residential Use: One Family Dwelling _____ Duplex _____
Multi-Family _____ Garage _____ Carport _____
Accessory Building _____ Other _____

Describe: _____

*Floor Plan required for all single family residential uses.

*Site plan requirements apply to all multi-family residential uses.(See Herrin Revised Code, Chapter 41).

6. Non-Residential Use: Industrial _____ Service Station _____ Craft _____
Retail _____ Educational _____ Religious _____ Storage _____ Other _____

Describe proposed use in detail: _____

*Site Plan requirements applicable to all non-residential uses. (See Herrin Revised Code, Chapter 41).

7. Type of Construction: Wood Frame _____ Wood Frame Metal _____
Masonry _____ Steel Frame Metal _____ Reinforced Concrete _____

8. Type of Water Supply: City _____ Other _____

Type of Heating: Gas _____ Electricity _____ Oil _____ Other _____

Type of Electrical Service: Breakers _____ Size of Service _____

9. Dimensions: _____ Number of Stories _____ Square Feet under Roof _____

10. Total Cost of Project: _____

Owner: _____ Address: _____ Phone: _____

Contractor: _____ Address: _____ Phone: _____

Architect/Engineer: _____ Address _____

Telephone: _____

11. For single Family Residence or Duplex, provide drawing of lot below:
Drawing must show layout of building with dimensions;
Layout of building in relation to existing structures;
Set back lines for front, rear and side yard. (Note: Subdivision plat setback requirements may apply, and if greater than those required by the City, they shall apply).
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Indicate North

The City of Herrin has adopted the B.O.C.A. Codes-Fire Prevention Code, National Electric Code, Illinois State Plumbing Code, N.P.P.A. Safety Code.

All construction shall comply with all applicable Codes.

Prior to issuance of an occupancy permit, a certificate signed by a licensed plumber and a residential or journeyman electrician, certifying that all applicable electrical and plumbing codes have been met, shall be submitted to the Code Inspector.

I hereby acknowledge that the above stated information is true, accurate and authorized by the owner of the property. I agree to conform to all applicable local, state and federal laws. I hereby certify that there are no covenants applicable to the property which prohibit the proposed building.

Date: _____

Signature of Applicant

Fee Paid: _____

Conditions: _____

_____ Date Issued: _____
Herrin Code Inspector

I here by accept and agree to comply with any and all conditions provided for herein above.

Owner

Contractor

*No Permit will issue and construction shall not begin until the permit fee has been paid and ALL information required herein has been received and approved.